



## **CORPORATE HEALTH AND SAFETY COMMITTEE - 25TH JUNE 2018**

**SUBJECT: HEALTH AND SAFETY SLA UPDATE**

**REPORT BY: INTERIM CHIEF EXECUTIVE**

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### **1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to update Health and Safety Committee Members on the Health and Safety SLA Service offered to schools.

### **2. SUMMARY**

- 2.1 Since 2009 a health and safety SLA has been provided to all Caerphilly schools. Following requests from Head Teachers for additional health and safety support a premium SLA service was introduced in 2015. This report provides an overview of the support provided to Caerphilly Schools

### **3. LINKS TO STRATEGY**

- 3.1 The report links to the Authority's statutory duties in relation to the management of health and safety and is in line with the Council's Corporate Health and Safety Policy.

### **4. THE REPORT**

- 4.1 All Caerphilly Schools buy into a health and safety SLA which is a fully income funded service providing specific health and safety support to schools. The core SLA provides 5 days of health and safety officer time of which 3 days per annum are allocated to mandatory inspections; General Health and Safety Inspection, Fire Risk Assessment and Health and Safety Management Audit. The 2 remaining days can be used by the schools as they see fit to assist them with managing their health and safety risk.

- 4.2 Premium Health and Safety SLA

The Premium Health and Safety SLA Service provide the schools with a named Health and Safety Officer who visits the school on a monthly or fortnightly basis. The range of tasks undertaken by the Health and Safety SLA Officer is vast and includes:

- Completion of risk assessments
- Completion of DSE assessments
- Pupil and staff assessments
- Site Inspections
- Updating RAMIS for statutory inspections
- Physical Access Strategy Reviews

- Supporting the School Educational visit Co-ordinator in developing and reviewing risk assessments for offsite visits.
- Accident reporting and investigation
- Arranging specialist training e.g. choking, epilepsy
- Legionella Temperature Checks
- Monitoring Asbestos in Situ
- Production of Governors Health and Safety Reports and attending Governors Meetings to report/update on health and safety

Health and Safety training is a significant part of the role and ensures that the schools comply with their legal obligation to provide staff with information, instruction and training on health and safety. During 17/18 the following training briefings were provided:-

	Number of Sessions	Number Trained
Fire Awareness/Fire Awareness Refresher	48	877
Midday Supervisors	4	26
Ladder Training	3	3
Caretaker Induction	1	1
Legionella	2	3

Most Primary Schools (67 out of 75 for 17/18) bought into the Premium Health and Safety SLA Service. The Learning Centre, Pupil Referral Unit and Trinity Fields School and Resource Centre also opted into the Premium H&S SLA Service.

The service is valued by Head Teachers with only one school having dropped out of the service since its introduction.

#### 4.3 Secondary Schools

Only one Secondary School has opted into the Premium Health and Safety SLA however all opt into the core SLA ensuring that they receive period inspections and access to advice and support.

Most secondary schools have a Business Manager/Bursar who is trained to NEBOSH National General Certificate level which gives them the skills to undertake health and safety responsibilities for the site. Health and Safety advice is always available through their core SLA service and a variety of health and safety support resources are also available on RAMIS4Schools.

#### 4.4 Health and Safety SLA 18/19

All schools have opted to buy into an SLA for 18/19 including 68 schools who have opted for the premium level service.

10 schools have moved from a fortnightly to a monthly service. This decision is usually made in consultation with their SLA Health and Safety Officer and is based on the schools health and safety performance and the level of ongoing support required. This is a positive reflection of the level of service delivered to date and demonstrates the schools increased confidence in managing their health and safety risk.

Health and Safety performance is increasingly being scrutinised both internally and externally. The Health and Safety Division will continue to work closely with schools and to review and monitor their performance, ensuring that the level and type of health and safety support provided remains appropriate.

## **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 This report contributes to the Well-being Goals as set out in Links to Strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in the Act in that we will seek to support schools to manage their health and safety risks and to fully comply with health and safety legislation. This will assist in safeguarding the health and safety of our employees, residents, pupils users and visitors and ensure that the Council as a public body meets its regulatory duties and corporate objectives.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 There are no equalities implications.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 There are no financial implications.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 There are no personnel implications.

## **9. CONSULTATIONS**

- 9.1 All comments from consultees have been included in the report.

## **10. RECOMMENDATIONS**

- 10.1 That the contents of the report be noted.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 For information only.

## **12. STATUTORY POWER**

- 12.1 Not applicable to this report.

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